

BACHELOR COURSES IN ENGLISH: APPLICATION & ENROLMENT PROCESS

1

Consider your options: View all details about our unique dual degree programmes structure, entry requirements, tuition fees and cost of living (<https://uel.kgasu.ru>) Familiarise yourself with the campus of the State University of Architecture and Engineering (KSUAE) (<http://ksuae.kgasu.ru>) and general cultural and social environment of the city of Kazan. Don't hesitate to email us with any questions on interksaba@mail.ru

2

Complete your online application form and send it back to us: you can find the online **application form** on this website <https://uel.kgasu.ru>, going to the section on the left "Special offer for international students".

Along with your completed application form you are required to scan and attach:

- **a copy of your passport.**

- your **English language competences certificate, minimum Level B1.**

If you don't have such a certificate yet at the time of application, please mention in your personal statement what are the expected/predicted dates of its issue.

Architecture applicants are required to submit an **electronic copy of their creative portfolio!**

Deadline: 15 July.

3

You are required to scan and attach **your high school diploma and final exam results** as well. If you don't have them yet in hand at the time of your application, please mention the date you can send them to us.

4

University notification: After a careful consideration of your application form we will send you a notification. You will be advised on the following steps of the application process.

5

Visa Support Letter: As soon as we get all above mentioned documents from you we will start preparing the Visa Support Letter which will support your visa application process in the nearest to you Russian Immigration Office as part of the your local Russian Consulate or Russian Embassy. The letter will be sent you by email. The first visa will be valid for 3 months and enable you to make only one entry to Russia.

Deadline: 10 September.

6

Arrival in Kazan: After your visa issued you are required to buy tickets to Kazan and to inform us about your arrival date. Please note that you are expected to arrive in Kazan during the first week of October as your first entry exam will take place on 10 October. This will be your Orientation week, when you will familiarise yourself with your new environment.

Deadline: 8 October.

7

Residence Registration: Upon your arrival you will be registered in your preferred place of accommodation. By law, international students are required to register in our local Immigration Office, immediately upon their arrival in Russia.

Within the first 2 days of your arrival in Kazan you are required to submit to our University International Admission Office the following original documents:

(1) Your school certificates (*upon arrival to Russia students of some countries should apply for the procedure of the recognition of their university or school degree as equivalent to the Russian education standards. More information on <https://nic.gov.ru/en/prod/nic> or by email. The procedure takes about 1,5 month. The recognition fee is about USD100, it depends on the exchange rate at the moment of your arrival*).

(2) Official English language test results and certificate,

(3) Original medical certificate and vaccination records including Covid-19 tests,

(4) Your valid travel passport with valid visa,

(5) Six photos (3cm x 4cm).

At this moment you will be charged the required accommodation fee and visa support fee.

8

Entrance Exams: Entrance exams will take place between **10 and 25 October** as follows:

- **Civil Engineering course:** English language test;
- **Architecture course:** English language test and Professional Drawings including:
 1. Natural light-tone drawing, and
 2. Composition of geometric bodies (three-dimensional geometric bodies that intersect in space, partially inserted, "cut" into each other).

9

Enrolment: Upon successful completion of the university entry exams you will be issued the University Offer Letter confirming your exam results and the tuition fee payment details. You will be required to sign the Study Agreement and to pay the 100 % of your first-year's **tuition fee (USD 3000)** as well as the annual medical insurance of USD 70. After all necessary payments made you will be officially enrolled on the International Dual degree programmes.

10

We are here to guide you and support you throughout your Application and Enrolment process. Should you need any further information or clarifications please do not hesitate to contact us by email interksaba@mail.ru.

